



TEACHER+PLUS PROJECT AGREEMENT - MENTOR

We would like to thank you for joining the TEACHER+PLUS Project as a mentor. The TEACHER+PLUS Project is supported by the Federal Teacher Quality Partnership Grant Program. The TEACHER+PLUS Project is designed to support development of strong and effective teachers in “High-Need”* schools.

We are thrilled that you have decided to become part of this Project and look forward to supporting you. You are not obligated to be part of the TEACHER+PLUS Project. Your participation as a mentor is voluntary and based on your interest in developing your own skills and the skills of others serving as urban educators.

If you agree to participate as a Project mentor, you must honor the terms and conditions relating to the Project as outlined below.

The Chicago Teacher Education Pipeline (CTEP) and the Project staff will:

- Pair you with a beginner teacher as a mentee.
- Provide you with a resource mentor from CTEP office for additional out-of-school support.
- Conduct a series of Saturday Professional Development workshops. These sessions will be catered to the participants’ interests and Continuing Professional Development Units (“CPDUs”) will be offered for attendance.
- Conduct a series of Mentor Training Workshops two times per year designed to equip the participant with best-practice strategies for coaching and mentoring.
- Provide you with a stipend after attendance at each Saturday workshop.
- Provide training regarding use of the technology referenced on the Project Technology Addendum including assistance regarding effective use of the technology in your curriculum and teaching pedagogy.
- Meet with you periodically, conduct interviews, maintain Project communications, conduct periodic surveys regarding the Project, and provide routine administrative and Project support.

* Please consult CTEP staff to determine if a school qualifies as a “High Need” school.

As a project mentor, we ask you to:

- Make a commitment to serve as a Project mentor to your designated mentee for the period described in the Participation section below.
- Observe your mentee's teaching when possible and conduct reflective meetings to discuss his/her teaching practice, curriculum planning and any other areas of concern and document each session.
- Support your mentee in pedagogical practices that are child centered and responsive to the unique needs of his/her students and the school community.
- Participate in all Saturday workshops and Mentor Trainings.
- Meet with CTEP Project staff periodically, participate in interviews, complete periodic surveys or reports for the Project, and maintain communication with Project staff and evaluators by responding to emails, surveys, and communicating with CTEP if problems, questions, or any suggestions arise.

Project Participation:

Your participation in the Project will begin on _____, 20____ for an initial period of one academic year or one calendar year, which ever period is shorter. Your participation in the Project is contingent on the continued participation of your mentee. If your mentee leaves the program, your participation in the project will also end.

After the initial one-year period, the Project staff will assess the Project needs and may invite you to continue as Project mentor for an additional 1 year period (one additional academic year or calendar year, which ever period is shorter.)

Withdrawal:

If you decide you can no longer participate in the Project, please notify the CTEP Project Staff in writing as soon as possible regarding your decision. If your withdrawal occurs during your first year of Project participation, please notify CTEP regarding the location of the Project Technology described in the Project Technology Addendum.

Our contact information is:

Chicago Teacher Education Pipeline™ Programs & Partnerships
Illinois State University
2934 W. Lake St.
Chicago, IL 60612
Office: [773.522.1780](tel:773.522.1780)
www.teacherpipeline.ilstu.edu

If, for some reason, we determine that your participation is no longer in the best interest of the Project, we will notify you as soon as possible to discuss the end of your participation in the Project.

* Please consult CTEP staff to determine if a school qualifies as a "High Need" school.

TEACHER+PLUS
PROJECT TECHNOLOGY ADDENDUM

As a TEACHER+PLUS Project mentor, I agree to use the **Project Technology** provided by Chicago Teacher Education Pipeline (CTEP) in accordance with the following terms and conditions.

- As a member of the Project you will receive the use of one piece of Project Technology at the beginning of the project to assist you in your classroom teaching. The Project Technology is not for your personal use but is to be used to facilitate supportive contact between you, your mentee, your students and CTEP.
- CTEP will provide one piece of Project Technology and will not replace or repair technology that is lost, stolen, damaged or otherwise harmed.
- During your initial period of project participation, the Project Technology will remain with you – unless you withdraw from the program or transfer to a school that is not “High-Needs”.*
- After completing the 2-year participation the Project Technology will become yours to keep, provided you continue to use the Project Technology to improve student achievement in your classroom and to support your professional development activities as a teacher.
- If during your initial period of project participation, you choose to leave the project, teach at a school that is not a “High-Need” School, or your mentee withdraws from the program, ownership of the Project Technology will be automatically transferred to your school.
 - After notifying CTEP of your withdrawal from the program, you must notify your school principal (or designee) of the location of the Project Technology and leave the Project Technology in a secure location at your school.
 - CTEP will contact your school after receiving notice of your withdrawal from the program and notify the school of the location of the Project Technology.
 - If the Project Technology is not transferred to your school upon your withdrawal, you will not be eligible to participate in further teacher support programs offered by CTEP.

* Please consult CTEP staff to determine if a school qualifies as a “High Need” school.

Project Participant:

Acknowledged for CTEP:

Name (please print)

Date

Name (please print)

Date

Signature

Signature

**Acknowledged for Board of Trustees for
Illinois State University:**

Name (please print)

Date

Signature